

Cedar Creek Electrical Safe Work Method Statement 038 – Revision 1 / Date: 01/12/2019

SWMS 038

	Office Location: 269 Mulhollands Rd, Thirlmere NSW 2574	I approve the use of this Safe Work Method Statement: Name: Anthony Silm, Director Signature: 		Date: 01/12/2019	
Description of Activity	Installation of Antenna	Work Site/Project Depot:			
Critical Steps in this Activity	Potential Hazards	Risk Levels	Safety Controls	Residual Risk Levels	Responsibilities
Observe & Identify appropriate location for antenna installation	N/A				
Carry out hazard assessment checklist – Risk Assessment	NA				
Advise customer of work location and any potential hazards (if any)	N/A				
Inspect all safety equipment	N/A				
Locate ladder & point of attachment. Secure ladder in place.	Ladder Falling	1	Tie off ladder. Use adjustable feet.	3	Site Supervisor
Locate harness point of attachment.	Harness detach	1	Assure harness is attached correctly	3	Site Supervisor
Install antenna	Fall of roof. Injury to skin.	1	Use of harness. Use of PPE	3	Site Supervisor

Training Required to Complete	Personal Qualifications and Experience	List Codes of Practice, Legislation, Standards which apply to this Activity:		
1. Working at heights	OHS safety at heights	WHS Act 2011 WHS Regulations 2017 CPCCCM1006A – Working at heights CPCCOHS2001A – OHS Requirements CPCCOHS1001A – Work Safety in Construction Industry		
Personnel, Duties and Responsibilities				
1. Use correct safety equipment.				
2. Carry out hazard assessment checklist				
List Plant/Equipment/Personal Protective Equipment required for this Activity:	List Equipment Maintenance Checks required for this Activity:	Engineering Certificates /Permits/Approvals required for this Activity <i>eg road closure, utility shutdown, WorkCover notification, demolition licence.</i>		
Hard hats, HV vest/shirt, Safety glasses, PPE, Ladder, Safety Harness	Check all equipment prior to use			
Person(s) Responsible for Supervising/Inspecting Services:				
Person(s) responsible for supervising the Services, inspecting and approving work areas, work methods, protective measures, plant equipment and power tools NB List of qualifications/experience is held on local files				
Name: Anthony Silm	Position: Director	Signature: 		
For list of names and signatures of staff instructed in this SWMS see training records.				
Frequency of Review: 3 Months or as required				
Consequence	Probability			
	Very Likely	Likely	Unlikely	Very Unlikely
Killed or cause permanent disability	Class 1	Class 1	Class 1	Class 2
Long Term illness or serious injury	Class 1	Class 1	Class 2	Class 2
Medical attention and several days off work	Class 1	Class 2	Class 2	Class 3
First Aid treatment	Class 2	Class 2	Class 3	Class 3
Class 1 - High	The hazard has the potential to kill or permanently disable you.			
Class 2 - Medium	The hazard has the potential to cause serious injury or illness, which would temporarily disable you.			
Class 3 - Low	The hazard has the potential to cause a minor injury which would not disable you			
Controls considered to manage risks: Elimination, Substitution, Isolation, Engineering, Administration, and Personnel Protective Equipment.				