

Cedar Creek Electrical Safe Work Method Statement 035 – Revision 1 / Date: 01/12/2019

SWMS 035

|  | <p>Office Location: 269 Mulhollands Rd, Thirlmere NSW 2574</p> | <p>I approve the use of this Safe Work Method Statement: Name: Anthony Silm, Director</p> <p>Signature: </p> | | <p>Date: 01/12/2019</p> | |
|---|--|---|---|-------------------------|------------------|
| Description of Activity | Identification of Asbestos | Work Site/Project Depot: | | | |
| Critical Steps in this Activity | Potential Hazards | Risk Levels | Safety Controls | Residual Risk Levels | Responsibilities |
| Risk Assessment | Compliance with legislative requirements | | | 3 | Site Supervisor |
| Identify Asbestos in Switchboard or Building | | 2 | <p>Contact Jade Supervisor and advise asbestos possibly identified. Jade policy is notifying customer of asbestos and continue if asbestos trained as per SWMS 037</p> <p>Note: Houses pre 1990 are more likely to contain Asbestos Switchboards</p> <p>Label It – If Asbestos Trained Leave the asbestos intact (but labelled) if it is in good condition, unlikely to be disturbed and unable to feed fibres into workers breathing zones.</p> <p>Enclose It – If Asbestos Trained Enclose the asbestos so that disturbance of the asbestos material and entry into the enclosure is not possible.</p> <p>Seal it – If Asbestos Trained Encapsulate (or deep seal) the asbestos, if it is in good condition and unlikely to be disturbed.</p> <p>Remove it – If Asbestos Trained Remove the asbestos if its surface is damaged or crumbling, or it is likely to</p> | 3 | Site Supervisor |

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|-----|---|---|---|---|-----------------|
| | | | <p>be disturbed, for example by maintenance work.</p> <p>Removal of asbestos obviously eliminates the hazard forever – provided it is done with the best control procedures, with competent removal experts, good supervision and a well-informed workforce. But often this is not the case on practice.</p> | | |
| PPE | <p>Proper personal protective equipment is essential when working in asbestos environments. Employers should provide enough and clean protective clothing and respirators to workers prior to any work which involves exposure to asbestos. A Personal Protective Equipment Program must be included in the employers OHS management system</p> | 1 | <p>Personal protective clothing given to asbestos workers should include overalls, head coverings, over boots and gloves.</p> <ul style="list-style-type: none"> * Disposable coveralls: A polyester / cotton mix may prove more suitable in warm environment. * Reusable protective clothing: After use, clothing must be vacuumed, placed in approved 'asbestos' bags, and taken to an industrial laundry with facilities for asbestos decontamination. * Dusty protective clothing can spread asbestos. Employees should not try and clean dust off by beating it with hands or using a brush or air-hose to blow it away. An industrial vacume cleaner can help remove dust from protective clothing. * Asbestos workers must not take work clothes home to ensure that family members are not exposed to asbestos dust from clothing. * Workers should not wash protective clothing themselves. This clothing requires special laundering to ensure asbestos decontamination. <p>Employers should provide a clean area for employees to change and store their own clothes separate from the place for storing protective clothing. Showers and washbasins must be provided for workers to wash before putting on their clothes to go home.</p> | 3 | Site Supervisor |

| Training Required to Complete | Personal Qualifications and Experience | List Codes of Practice, Legislation, Standards which apply to this Activity: |
|---|--|--|
| 1. Supervisor to be trained in hazard identification, risk assessment and control. | 1. Minimum of trades assistant or apprentice working under a qualified Supervisor. | WHS Act 2011 WHS Regulations 2017 Regulation 2001 and Code of Practice, Electrical Practices for Construction Work. |
| | | |
| Personnel, Duties and Responsibilities | 4. No previous experience required. | |
| 1. Supervisor to carry out daily inspections of work site for hazards. | | |
| 2. All personnel to maintain a tidy work site. | | |
| List Plant/Equipment/Personal Protective Equipment required for this Activity: | List Equipment Maintenance Checks required for this Activity: | Engineering Certificates /Permits/Approvals required for this Activity <i>eg road closure, utility shutdown, WorkCover notification, demolition licence.</i> |
| Hard hats, steel cap boots, HV vest/shirt, Ear plugs, Safety glasses, Gloves, Coveralls, Approved Respirator, | | AS 3000 and client's specifications, EPA & Local Councils |

Person(s) Responsible for Supervising/Inspecting Services:

Person(s) responsible for supervising the Services, inspecting and approving work areas, work methods, protective measures, plant equipment and power tools

NB List of qualifications/experience is held on local files

Name: Anthony Silm

Position: Director

Signature:



For list of names and signatures of staff instructed in this SWMS see training records.

Frequency of Review: 3 Months or as required

| Consequence | Probability | | | |
|---|---|---------|----------|---------------|
| | Very Likely | Likely | Unlikely | Very Unlikely |
| Killed or cause permanent disability | Class 1 | Class 1 | Class 1 | Class 2 |
| Long Term illness or serious injury | Class 1 | Class 1 | Class 2 | Class 2 |
| Medical attention and several days off work | Class 1 | Class 2 | Class 2 | Class 3 |
| First Aid treatment | Class 2 | Class 2 | Class 3 | Class 3 |
| Class 1 - High | The hazard has the potential to kill or permanently disable you. | | | |
| Class 2 - Medium | The hazard has the potential to cause serious injury or illness, which would temporarily disable you. | | | |
| Class 3 - Low | The hazard has the potential to cause a minor injury which would not disable you | | | |
| Controls considered to manage risks: Elimination, Substitution, Isolation, Engineering, Administration, Personal Protective Equipment. | | | | |