

**Cedar Creek Electrical Safe Work Method Statement 033 – Revision 1 / Date: 1/12/2019**

SWMS 033

	<p>Office Location: 269 Mulhollands Rd, Thirlmere NSW 2574</p>	<p>I approve the use of this Safe Work Method Statement: Name: Anthony Silm, Director</p> <p>Signature: </p>		<p>Date: 01/12/2019</p>	
<p><b>Description of Activity</b></p>	<p><b>Disconnect and Remove Electrical Equipment</b></p>	<p><b>Work Site/Project Depot:</b></p>			
<p><b>Critical Steps in this Activity</b></p>	<p><b>Potential Hazards</b></p>	<p><b>Risk Levels</b></p>	<p><b>Safety Controls</b></p>	<p><b>Residual Risk Levels</b></p>	<p><b>Responsibilities</b></p>
<p>Disconnect existing electrical equipment</p>	<p>Electric shock</p>	<p>1</p>	<p>Isolate all electrical supply  Test and confirm cables 'DEAD' the source of the electrical supply before commencing work  Isolate and fit danger tags as appropriate</p>	<p>3</p>	<p>Site Supervisor</p>
<p>Remove redundant equipment</p>	<p>Hand Injuries  Struck by falling objects  Manual handling  Falling</p>	<p>3  3  3  2</p>	<p>Use gloves  Ensure all area including walkways are clear. Keep lifting area clear of people  Implement manual handling risk control procedures  Use ladders or platforms appropriately</p>	<p>3  3  3  3</p>	<p>Site Supervisor</p>

Training Required to Complete	Personal Qualifications and Experience	List Codes of Practice, Legislation, Standards which apply to this Activity:
1. Correct training prior to authorisation.	1. Category 1 authorisation by appropriate Supply Authority.	WHS Act 2011
Personnel, Duties and Responsibilities	2. Electrician qualified	WHS Regulations 2017
1. Use correct safety equipment.	3. Apprentice working under supervision of qualified electrician	Low voltage electrical work.
2. Carry out hazard assessment checklist.		Electrical work code of practice.
List Plant/Equipment/Personal Protective Equipment required for this Activity:	List Equipment Maintenance Checks required for this Activity:	Engineering Certificates /Permits/Approvals required for this Activity <i>eg road closure, utility shutdown, WorkCover notification, demolition licence.</i>
Ladders. Insulating gloves, safety helmet, safety glasses, long sleeves and long pants, suitable footwear, pole belt / harness. Low voltage rescue kit.	Check all equipment prior to use.	Supply Authority electrical safety rules.

**Person(s) Responsible for Supervising/Inspecting Services:**

Person(s) responsible for supervising the Services, inspecting and approving work areas, work methods, protective measures, plant equipment and power tools  
**NB** List of qualifications/experience is held on local files

**Name:** Anthony Silm

**Position:** Director

**Signature:**



**For list of names and signatures of staff instructed in this SWMS see training records.**

**Frequency of Review: 3 Months or as required**

Consequence	Probability			
	Very Likely	Likely	Unlikely	Very Unlikely
Killed or cause permanent disability	Class 1	Class 1	Class 1	Class 2
Long Term illness or serious injury	Class 1	Class 1	Class 2	Class 2
Medical attention and several days off work	Class 1	Class 2	Class 2	Class 3
First Aid treatment	Class 2	Class 2	Class 3	Class 3

**Class 1 - High** The hazard has the potential to kill or permanently disable you.

**Class 2 - Medium** The hazard has the potential to cause serious injury or illness, which would temporarily disable you.

**Class 3 - Low** The hazard has the potential to cause a minor injury which would not disable you

**Controls considered to manage risks: Elimination, Substitution, Isolation, Engineering, Administration, Personal Protective Equipment.**