

Cedar Creek Electrical Safe Work Method Statement 010 – Revision 1 / Date: 01/12/2019

SWMS 010

	<p>Office Location: 269 Mulhollands Rd, Thirlmere NSW 2572</p>	<p>I approve the use of this Safe Work Method Statement: Name: Anthony Silm, Director</p> <p>Signature: </p>		<p>Date: 01/12/2019</p>	
<p>Description of Activity</p>	<p>Conduit Installation, Placed Prior to Pouring Concrete</p>	<p>Work Site/Project Depot:</p>			
<p>Critical Steps in this Activity</p>	<p>Potential Hazards</p>	<p>Risk Levels</p>	<p>Safety Controls</p>	<p>Residual Risk Levels</p>	<p>Responsibilities</p>
<p>Check layout and mark out.</p>	<p>Tripping and exposed nails</p>	<p>3</p>	<p>Ensure all areas are clear</p>	<p>3</p>	<p>Site Supervisor</p>
<p>Install disposable lids from conduit boxes to timber</p>	<p>Cuts and abrasions</p>	<p>3</p>	<p>Use suitable gloves</p>	<p>3</p>	<p>Site Supervisor</p>
<p>Lay conduit and accessories.</p>	<p>Chemical glues</p>	<p>3</p>	<p>Refer to MSDS and follow safe work practices set out there in</p>	<p>3</p>	<p>Site Supervisor</p>
<p>Tie down conduit.</p>	<p>Cuts and abrasions</p>	<p>3</p>	<p>Use suitable gloves</p>	<p>3</p>	<p>Site Supervisor</p>

Training Required to Complete	Personal Qualifications and Experience	List Codes of Practice, Legislation, Standards which apply to this Activity:		
1. Supervisor to be trained in hazard identification, risk assessment and control.	1. Minimum of trades assistant or apprentice working under a qualified Supervisor.	WHS Act 2011 WHS Regulations 2017 Regulation 2001 and Code of Practice, Electrical Practices for Construction Work.		
2. Supervisor to be certified as a qualified electrical Supervisor by the Department of Fair Trading.				
Personnel, Duties and Responsibilities	2. Appropriate industry induction.			
1. Supervisor to carry out daily inspections of work site for hazards.	3. No previous experience required.			
2. All personnel to maintain a tidy work site.				
List Plant/Equipment/Personal Protective Equipment required for this Activity:	List Equipment Maintenance Checks required for this Activity:	Engineering Certificates /Permits/Approvals required for this Activity <i>eg road closure, utility shutdown, WorkCover notification, demolition licence.</i>		
	Hand tools to be checked daily.	AS 3000 and client's specifications <input type="checkbox"/>		
Person(s) Responsible for Supervising/Inspecting Services:				
Person(s) responsible for supervising the Services, inspecting and approving work areas, work methods, protective measures, plant equipment and power tools NB List of qualifications/experience is held on local files				
Name: Anthony Silm	Position: Director	Signature: 		
For list of names and signatures of staff instructed in this SWMS see training records.				
Frequency of Review: 3 Months or as required				
Consequence	Probability			
	Very Likely	Likely	Unlikely	Very Unlikely
Killed or cause permanent disability	Class 1	Class 1	Class 1	Class 2
Long Term illness or serious injury	Class 1	Class 1	Class 2	Class 2
Medical attention and several days off work	Class 1	Class 2	Class 2	Class 3
First Aid treatment	Class 2	Class 2	Class 3	Class 3
Class 1 - High	The hazard has the potential to kill or permanently disable you.			
Class 2 - Medium	The hazard has the potential to cause serious injury or illness, which would temporarily disable you.			
Class 3 - Low	The hazard has the potential to cause a minor injury which would not disable you			
Controls considered to manage risks: Elimination, Substitution, Isolation, Engineering, Administration, Personal Protective Equipment.				